



Information Request Form:

1 Please describe your search question or information needs in detail below. Include the purpose and context behind your request, along with any known terminology or synonyms that should be used. (Continue on additional sheets if needed.)

2 **Relevant References** (e.g., background articles, patents, prior searches or suggested databases):

3

SEARCH SCOPE

Purpose: Patentability Research ideas Problem solving Other: _____

Language: Any language English only Other: _____

Time Frame: Search year(s) _____ Other limitations: _____

How many articles do you expect to retrieve? _____

Cost Limitations: \$100 \$200 \$500 \$1000 other: _____

Results Delivery: Paper Copy PDF file by e-mail Other: _____ Call when ready

Requested by: _____

Phone number: _____

4 Company: _____

FAX number: _____

Address: _____

Email address: _____

Request date: _____

Approved by: _____
(if required by company internal policy)

Date required: _____

5 Title: _____

Dept. charge: _____
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The searcher may contact you to discuss your search request further.